



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

Advertisements and Notices by Government Offices and Public Service

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 31st May, 2013.

**EXTENSION NOTICE**

**ADMISSION INTO THE INDUSTRIAL TRAINING INSTITUTES (ITIs.) OF MEGHALAYA**

**No.DET(M)IT-8/2000/Pt-I/1741.**—The last date for submission of Application, date of Written Test and Personnal Interview is hereby extended and revised as follows :-

Last date for submission of Application in respective ITIs :- 11th June, 2013.

Date for Written Test in respective ITIs :- 24th - 27th June, 2013.

Date for Oral Test :- 8th - 10th July, 2013.

Director,  
Employment & Craftsmen Training,  
Meghalaya, Shillong.

Jowai, the 10th June, 2013.

**No.JCO.33/99/213/749.**—I have the honour to inform you that, I have this day the 6th of June, 2013 Registered of amendment of Bye-Law of Co-operative Society under the name of **Mookaiaw Transport and Multipurpose Co-operative Society Ltd.** with its head quarter at Mookaiaw.

A copy of the Amendment of Bye-Law No-Certificate of the society is enclosed herewith for favour of your information.

**S. KHARBITHAI,**  
Assistant Registrar of Cooperative Societies  
Jaintia Hills District,  
Jowai.

Nongpoh, the 11th June, 2013.

### SHORT TENDER NOTICE

**No.RBD(WR)/TB-NIT/13-14/254.**

Sealed Tenders in prescribed form affixing non-refundable court fee stamp of requisite amount (as notified in the court fee act 1996) and eventually to be drawn in F – 2 forms are hereby invited from Class – I Registered Contractors from Chief Engineer (WR) of Water Resources Meghalaya Shillong for the execution of the following work and will be received up to 1pm on the 27<sup>th</sup> June 2013 and will be opened on the same date and time in presence of the intending contractors or their authorized agents if so they desired. No tender will be accepted thereafter.

Detailed tender papers will be sold in the office of the undersigned during the working days / working hours from 24<sup>th</sup> June 2013 up to 26<sup>th</sup> June 2013 up to 3.00pm on the last date.

Details of work:

Sl. No	Name of works	Amount	Time of completion	Remarks
1	Construction of canal & retaining wall etc at Kbet FIP (in groups)	₹. 1,53,46,911.00 (Rupees, One Crore Fifty Three Lakhs Forty Six Thousand Nine Hundred and Eleven) only.	3 (three) months	MPWD S.O.R. for R&B other than NH work for NH Circle PWD (Road) Meghalaya Shillong for the year 2010 -11
2	Construction of stone masonry protection wall including repair of weir etc at Umsning Umtrew FIP	₹. 5,28,284.00 (Rupees, Five Lakhs Twenty Eight Thousand Two Hundred and Eighty Four) only.	3 (three) months	As per MPWD S.O.R. for R&B E&D Works for the year 2008 – 09 under Eastern Shillong Circle.

## Notes:-

1. Non-Tribal contractors are required to produce valid trading license before purchase of tender papers.
2. Attested copy of photograph of the contractors / Sale Tax / Professional Tax / Registration Card /VAT /Labour License / Pan Card / Experience Certificate / Financial Certificate Undertaking Certificate / Working capital / average annual turn over /Certificate of possessing of equipments & machineries should be attached with the tender.
3. All other terms and conditions as mentioned in the Detailed Tender Paper.
4. In case the last date happened to be a holiday the tender will be opened on the next working day at the same time and hour.
5. **Payment :- Subject to the availability of fund.**
6. The undersigned reserved the right to further split the groups of works without assigning any reasons thereof.
7. The departmental reserved the right to accept or reject any Tender Paper or applications without assigning any reasons thereof.
8. The name of work must clearly be written on the top of the seal envelop. Tender paper must be submitted duly completed in all respect in a sealed covered size 11inch x 5 inch and should be deposited in the tender box in the office of the Executive Engineer (WR) Nongpoh, Ri Bhoi District.
9. Qualification and Experience of key site management and technical personal processes for the contracts should be attached.
10. Contractor should sign all pages of the tender paper, if any page is left unsigned the tender paper treated as incomplete.
11. Contractor should avoid over writing or application of correction fluid.
12. 1 (one)P.C. 1% Deduction will be made from the Bill value as per (Regulation Employment and condition of Service) Act 1996 and the Building and other construction Worker's Welfare Cess Act 1996.

Executive Engineer (W.R)  
Ri Bhoi Water Resources Division  
Nongpoh.

Shillong, the 11th June, 2013

**AFFIDAVIT**

I Kum. Vidushi Bajoria D/o Shri Sanjeev Bajoria, has sworn in an affidavit dated 15th day of May, 2012 before the Judicial Magistrate First Class Shillong Magistrate and had changed my name from Kum. Vidushi Bajoria to "Kum. Anahita Bajoria" for all intents and purposes. Henceforth, I will be known as "Kum. Anahita Bajoria" instead of Kum. Vidushi Bajoria.

**KUM. ANAHITA BAJORIA,**  
Mani Bhawan,  
Lower Police Bazar,  
Shillong-793001.

Shillong, the 11th June, 2013

**AFFIDAVIT**

I Kum. Ishita Bajoria alias Vasundhara Bajoria D/o Shri Sanjeev Bajoria, has sworn in an affidavit dated 2nd day of September, 2008 before the Judicial Magistrate First Class Shillong and had changed my name from Kum. Ishita Bajoria alias Vasundhara Bajoria to Kum. Samara Bajoria for all intents and purposes. Henceforth, I will be known as "Kum. Samara Bajoria" instead of Kum. Ishita Bajoria alias Vasundhara Bajoria.

**KUM. SAMARA BAJORIA,**  
Mani Bhawan,  
Lower Police Bazar,  
Shillong-793001.

Shillong, the 18th June, 2013

**AFFIDAVIT**

I, Miss Armfulmary Wanniang P.O. Nongstoin Mawrang Rambrai Syiemship have changed my name from Armfulman Wanniang to Armfulmary Wanniang *Vide* an affidavit sworn before the First Class Magistrate dated the 15th June, 2007. Henceforth I shall be known as Miss Amrfulmary Wanniang for all intents and purposes.

**ARMFULMARY WANNIANG,**  
P.O. Nongstoin Mawrang Rambrai Syiemship,  
West Khasi Hills, Meghalaya.

Shillong, the 10<sup>th</sup> June, 2013.

**No.SAN.40/2013/1.** - Quotation in sealed cover affixing a Court Fee Stamp of Rs. 25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto **1:00 P.M. on the 16<sup>th</sup> July, 2013** in connection with the supply of **Miscellaneous Articles** to the Meghalaya (Civil) Secretariat for the year **2013-2014** and until fresh appointment is made. The quotation (s) will be opened on the same date from **1:15 P.M.** in the presence of the quotationer (s) or without them.

**NAMES OF ITEMS :-**

Sl. No.	ITEMS	UNITS
1.	<b>Agarbati :-</b> (a) Three in one  (b) Rajnigandha  (c) Sunduja	Per pkt. Per pkt. Per pkt.
2.	Brasso (68 ml. - Reckit & Colman Ltd.	Per Tin
3.	Bucket :- Plastic - (28 cms. dia)	Each
4.	Bamboo Broom (61 cms. long)	Each
5.	Soap (O.K./Kranti/Doctor Green/Surf Blue)	Per Pkt.
6.	<b>(i) <u>Cello Tape (Claro/3M):-</u></b> (a) 24 mm.x 35 m. (b) 12 mm.x 25 m.  <b>(ii) <u>Brown tape :-</u></b> (a) 24 mm. x 35 mm. (b) 12 mm. x 25 mm.	Each Each  Each Each
7.	<b>(i) <u>Clip file :-</u></b> (a) 36 x 25 cms. (Nilgagan) (b) 36 x 25 cms. ( Commander)  <b>(ii) <u>Auto Clip file :-</u></b> (a) F.S. – (Selo) (b) A4 – (Selo)	Each Each  Each Each
8.	<b>(i) <u>Electric Bulb :-</u></b> (a) 0 Watts (Bajaj/Phillips) (b) 60 Watts ( - do -) (c) 100 watts ( - do-)  <b>(ii) <u>CFL Bulbs :-</u></b> (a) 11 watts (Bajai/Philips) (b) 15 watts (-do-) (c) 20 watts (-do-)	Per Dozen Per Dozen Per Dozen  Per Dozen Per Dozen Per Dozen
9.	Flit oil (Baygon) - 1 Litre a tin	Per Tin
10.	Flitgun (Plastic)	Each

11.	(a) Glass table pad (61 x 46 cms.) ½ cms. Thicknes (b) Acrylic sheet table top (18" x 24")	Per Dozen Each
12.	Invitation Cards with envelopes Ivory - (18 x 13 cms.)	Per 100 Nos.
13.	Grass Broom (Superior quality) 61 cms. long	Each
14.	Jharon (55 x 55 cms.) :- (a) Cotton cloth duster (white) (b) Yellow flannel cloth (duster)	Per Dozen Per Dozen
15.	Mansion Polish (400 grams) Reckit & Colman Ltd. (Yellow)	Per Tin
16.	<b><u>Nepthalene Ball :-</u></b> Big ball	Per Kg
17.	(i) Odonil Refil (cake) - 50 grams (ii) Petal air freshener	Each Each
18.	<b><u>Phenyle :-</u></b> (a) Phenyle (Aeromax Perfume) –200 ml. (b) Phenyle (Cross Citra fresh) – 500 ml. (c) Phenyle (Black/white) 5 litre	Per Bottle Per Bottle Per Bottle
19.	Plastic Basin (38 cms. dia)	Each
20.	Soap Case (Plastic) - (11 x 8.5 cms.)	Per Dozen
21.	Slip pad No. 33 (Neelgagan/Paper Kraft)	Per Dozen
22.	Torch Cell (Eveready) Big size No. 1050	Per Dozen
23.	<b><u>Pencil battery</u></b> (a) <b><u>(Eveready) :-</u></b> No. 1005 (blue) No. 1015 (Red) No. 1012  (b) Duracell (c) Remote battery (Duracell)	Per Dozen Per Dozen Per Dozen  Per Dozen Per Dozen
24.	Torch Light (2 big cells) - Silver Plated without battery (Eveready DL64)	Each
25.	Table Brush (Standard size) (nylon)	Per Dozen
26.	Toilet paper (Snowwhite)	Per Roll
27.	Toilet Soap (big size) Hamam/Lux/Rexona/Lifebouy	Per Dozen
28.	Detol liquid soap	Each



29.	<b><u>Tumbler Glass :-</u></b> (a) Plain (Plus/ACP) (b) Special quality - 12 cms. height x 6 cms. dia) (Borosil)	Per Dozen Per Dozen
30.	<b><u>Tube Light :-</u></b> (a) 40 watts (Bajaj/Phillips) (b) 20 watts ( - do - )	Per Dozen Per Dozen
31.	(a) Thapa (46 cms. dia)  (b) Basket big size	Each Each
32.	<b><u>Tumbler Pad Lock :-</u></b> (a) Nayar - 65 mm. (b) Nayar - 38 mm. (c) Nayar - 33 mm. (d) Nayar - 27 mm. (e) Nayar – 75 mm.	Each Each Each Each Each
33.	Vim Powder (1 kg.) Vim liquid (per bottle)	Each Each
34.	Waste Paper basket (Plastic) - 23 cms. height x 24 cms. dia (a) Ordinary (b) Paddle type with cover	Per Dozen Per Dozen
35.	Sanitary brush (Plastic) (big size)	Per Dozen
36.	Scrubbing brush - 10 cms. long	Per Dozen
37.	Harpic/Domex (500 Grams)	Per Container
38.	Bleaching powder (500 grams)	Per Packet
39.	Robin blue per 200 ml	Per Bottle
40.	Room Freshener (Sandal Wood) 160 grams Arulick Room Freshener	Per Bottle Per Bottle
41.	Plastic mug	Each
42.	(a) Conference file (Neelgan)  (b) Conference file (Brother)  (c) Conference file (Selo)  (d) Stick File (Selo)  (e) My Clear Bag	Each Each Each Each Each
43.	<b><u>Glue Stick :-</u></b> (a) (Kores –(15 grams)  (b) Faver Castle –( 15 grams)	Per Dozen Per Dozen

44.	Hand towel :- (a) Towel Flora/Fantasy (75 x 150) Bombay Dyeing (b) Big (Turkish) (c) Small (Turkish)	Each Each Each
45.	Guard File (Neelgagan) (a) 100 Felio (b) 200 Felio	Each Each
46.	Flag Rope :- (a) Cotton (b) Nylon	Per Kg. Per Metre
47.	Dendrite/Fevicol	Per litre
48.	Hessian Cloth/Malmaal Cloth	Per Metre
49.	Plastic File Tray:- (a) Delux (Solo) (b) Delux (Claro) (c) Ordinary	Each Each Each
50.	Visiting Card (plastic/ivory)	Per 100 Nos.
51.	Dettol (100 ML.)	Per bottle
52.	(a) Floor mopper (cloth) (b) Floor mopper (plastic)	Each Each
53.	Flower Vase (medium size) Brass	Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm (s) will have to supply the same from time to time on demand.

The samples of Miscellaneous Articles should be furnished along with the quotation, failing which, no quotation will be considered.

The following particulars should be submitted by the Firm (s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of Rs.15,000/- (Rupees fifteen thousand) only should be deposited by the quoting Firm (s) and Rs.7,500/- (Rupees seven thousand five hundred) only for Schedule Caste and Schedule Tribe Firm (s) in the form of a Call Deposit/Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded

immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm (s) will be retained till fresh appointment is made.

2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.
9. In a situation where large number of tenderers quoted the same rate, thereby forming a cartel, such tenders will be summarily rejected.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Govt. as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supplying the Miscellaneous Articles indented for. The Supplier (s) may also be debarred from taking any Govt. contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, "QUOTATION FOR SUPPLY OF MISCELLANEOUS ARTICLES FOR THE YEAR -2013-2014".

**E. LYNGDOH,**  
Deputy Secretary to the Govt. of Meghalaya,  
Secretariat Admn. Department, Nazarat.

DIRECTOR GENERAL OF POLICE  
MEGHALAYA: SHILLONG

Shillong, the 13<sup>th</sup> June, 2013.

**TENDER NOTICE**

**DRY RATION FOR THE YEAR 2013-2014**

**No. MS/VIII-7/2009-2010/164.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of RS. 25/- (Rupees twenty-five) only are invited for supply of Dry Ration Group (A) for the 655 (Approx) Personnel of Co 5<sup>th</sup> MLP( 3<sup>rd</sup> IR) Battalion Police Line Vikas Puri, New Delhi for the financial year 2013-2014. These will be received upto 1300 hrs of 3/7/2013 and will be opened immediately thereafter.
2.
  - (a) All Contracts will be on scheduled rates per 100 Kgs except in cases of refined oil / Mustard oil, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.
  - (b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates.
  - (c) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refine oil /Mustard oil in the container of original packing free of charge.
  - (d) The contract when awarded will remain operative upto 31/03/2014 subject to the conditions under clause 6(c) and 7(a).
  - (e) In the interest of the finance and the administrative suitability in public interest the D.G. of Police, Meghalaya may extend the operation of the contract beyond 31/03/2014 till 30<sup>th</sup> May, 2014 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.
3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.
  - (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.

- (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department.
  - (d) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (e) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong/New Delhi.
  - (f) Up-to date certificate issued by Health Inspector, Health Department in respect of food adulteration.
- 4.
- (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid.
  - (b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Dry Ration Group A to MLP Bn at Delhi for the year 2013-2014 to the AIG (Admn.), Meghalaya, Shillong and not by name.
  - (c) Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modifications of rates will be allowed after the tenders have been submitted.
  - (d) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates quoted in the Tender must be in terms of Rupee and paise inclusive of taxes freight/cost of handling etc. Wherever admissible. The selected Contractors will have no claim for compensation if any duty or tax in force in respect of the contracted commodities is increased during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.
  - (e) All Tenders must quote only one rate for each articles of ration. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.
  - (f) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil / Mustard oil should be in the original packing of the manufacturer container.
  - (g) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.
  - (h) At the time of opening the Tender, should there be any objection raised by Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
  - (i) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the D.G. of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractors.
  - (j) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reason thereof.

5. All Tenders must affix their signature and date on the Tender Form with their full address.
- If the Tenderers represent a company, such Tenderers must submit along with their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
  - When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
  - The Tenderers must submit with the Tenders a sum of Rs.5000/- as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with the tender Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. Non-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- Government Securities.
  - Postal Saving Accounts.
  - Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
  - No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
  - Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of `Rs5000/-
6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
- Forfeiture of Security Deposit in whole or part.
  - Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
  - Cancellation of the Contract within 30 days notice to the Contractors

- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.
  - (e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to Delhi No claim in any form and on any account for transport charges etc. will be entertained.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contract from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-
- (i) A contractor assigns or sublets any Contract without his approval.
  - (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
  - (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.
- (b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Seven(7) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will

have to deposit as Security Deposit. In case of contract exceeding Rs. 50,000/- may be accepted in the following manner :-

- (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
- (i). When the contract value does not exceed Rs. 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
  - (d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.
10. The following standard specification of ration commodities will strictly be adhered to :-
- (1) Dal : Of all the required varieties shall –
    - i. Be of the best quality and free from dust, and foreign materials and any obnoxious odour.
    - ii. Show no sign of mould or insect infestation, moisture or lumpy condition.
    - iii. Be skinned.
  - (2) Tea Leaves : Shall be B.O.P (Broken Orange Pekoe) and of the best quality and free from dust, dirt and foreign materials and good natural flavor and free from undesirable odour and discolouring.
  - (3) Atta :
    - i. Should be of good milled quality and free from dirt, foreign materials and any obnoxious odour.
    - ii. Should not show any sign of mould or insect infestation, moisture or lumpy condition.



11. The contractors shall be required to maintain reserve stock at all time for not less than 2 (two) months of requirement of rations stock.
12. All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination. In case chemical analysis reveals food adulteration, action will be initiated against the concerned supplier as per law.
13. The Contractor will have no claim for compensation in case any duty or tax is increased in respect of the contract commodities during the currency of the contract or any duty/ tax.
14. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.
15. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
  - (a) Tenders once submitted should hold good upto 31/3/2014 In case it is decided by the Director General of Police, to refloat / call for additional Tender, the Tender already submitted will remain valid for a period of 90 days from the date of opening of refloated Tenders / additional Tenders irrespective of the fact whether such date falls beyond 30<sup>th</sup> April, 2014. Such refloated Tenders / additional Tenders should remain open for acceptance for 90 days from the date of opening of the Tenders. However, if considered necessary original / refloated Tenders beyond the stipulated period as above, will be considered subject to the willingness of the Tenderers.
  - (b) No voluntary offer of reduction of Tender rates will be considered as valid.
  - (c) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
  - (d) Successful Tenderers will have to furnish required Security Deposit before or any date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from the Tendering for a period of 2 years in this Department.
16. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the

quantities be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.

(2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.

(3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.

Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.

(4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.

(5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.

(6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.

(7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.

17. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.

18. In the interest of finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.

19. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, for Supply of Dry Rations Group A to the entitled Police Battalion at New Delhi invited for the year 2013-2014. These will be received by the undersigned upto 3/7/2013 and will be opened immediately thereafter by the undersigned. Full details are available in office of the undersigned & Office of the Co 5<sup>th</sup> MLP Bn, Vikas puri New Delhi during office hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**SCHEDULE OF ITEMS**  
**Group 'A' (Dry Ration)**

Sl. No.	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refine Oil / Oil Hydro	2.50 Liters
4.	Tea Leaves	600 grams
5.	Safety Match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> MLP Bn., Only)

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

**Subject:** *Tender for supply of Dry Ration Group A AB/AR scale to MLP Bn at Delhi for the year 2013-2014.*

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

Earnest Money: - 5000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group A.

Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.

Place of delivery :- Delivery will be made at Delhi

We/I agree to accept part tender on item-wise rates as ordered by you.

(a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Dry Ration Group (A) to MLP Bn for the year 2013-2014 in response to which I submit Tender herewith.

(b) I/we The undersigned do hereby also agree on acceptance of my Tender to supply the above mentioned commodities at the rate quoted for the full period of the currency contract as per your instruction laid in the Memo No.

Dated \_\_\_\_\_ issued by you

Signature of Tenderer.

Full Address:-